

Elementary Registration Form

SCHOOL NAME: _____ **PRINCIPAL:** _____

STUDENT INFORMATION

Legal Last Name _____ Legal First Name _____ Middle Name _____ Preferred Name _____ ☐ M ☐ F Gender
 Birthdate(mmm/dd/yyyy): _____ Province of Birth: _____
 First Language Spoken: ☐ English ☐ French ☐ Ojibwe ☐ Other: _____
OFFICE USE ONLY: Age Verification: ☐ Birth Certificate ☐ Passport ☐ Other: _____
***Please record method of verification ONLY; do not copy or retain any records within the OSR**

For students born outside of Canada: Status in Canada: ☐ Canadian Citizen ☐ Permanent Resident ☐ Other
 Country of Origin: _____ Date of Entry into Canada: _____

OFFICE USE ONLY: Please refer to the REG-04 instructions for next steps when this section is completed.

PROPERTY ADDRESS INFORMATION

Street (House #, Building/Block, Street Name) _____ Apt. # / Suite _____ P.O. Box _____ R.R. _____
 City / Town _____ Province _____ Postal Code _____
 Home Phone Number: (_____) _____ ☐ Unlisted
Mailing Address (only if different from property address)
 Street (House #, Building/Block, Street Name) _____ Apt. # / Suite _____ P.O. Box _____ R.R. _____
 City / Town _____ Province _____ Postal Code _____
Alternate Pick Up Address _____
 House #, Street Name _____ City / Town _____ Phone Number _____
Alternate Drop Off Address _____
 House #, Street Name _____ City / Town _____ Phone Number _____

OFFICE USE ONLY: Residency Verification:

☐ Utility bill ☐ Property tax bill ☐ Residential internet bill ☐ House purchase/rental agreement ☐ Other*: _____
 *Documents NOT Acceptable: Credit card statement, Driver's licence, Health card, Cell phone bill, Car ownership/lease
***Please record method of verification ONLY; do not copy or retain any records within the OSR**

PARENT / GUARDIAN INFORMATION

Last Name _____ **First Name** _____
 Relationship to Student _____
 Address (if different than Student) _____

 Home Phone (_____) _____ Work Phone (_____) _____
 Cell Phone (_____) _____ E-mail _____
Last Name _____ **First Name** _____
 Relationship to Student _____
 Address (if different than Student) _____

 Home Phone (_____) _____ Work Phone (_____) _____
 Cell Phone (_____) _____ E-mail _____

CHECK BOTH COLUMNS

Student Lives With	Legal Custody Y/N**
Both Parents	
Father	
Mother	
Grandparent(s)	
Foster Parent CAS	
Other*	
* Specify:	
** A copy of written custody agreement or court order to be filed in the student's OSR.	

EMERGENCY CONTACTS (OTHER THAN Parent or Guardian)

Call First:	Can Pick Up Student? ☐	Call Second:	Can Pick Up Student? ☐
Relationship _____		Relationship _____	
Last Name _____		Last Name _____	
First Name _____		First Name _____	
Address _____		Address _____	
Home Phone () _____		Home Phone () _____	
Business Phone () _____ Ext.: _____		Business Phone () _____ Ext.: _____	
Cell Phone () _____		Cell Phone () _____	

MEDICAL / HEALTH CONDITION (Do **NOT** record Health Card Number)

Doctor Name _____ Phone Number () _____

Allergies and Health Conditions: _____

_____ Life Threatening ☐ _____ Life Threatening ☐

I, the Parent/Guardian, give my permission to the school to transport my child to a medical facility in case of emergency. ☐ Y ☐ N

EDUCATION

Grade: _____ **Previously attended a school in RDSB?** ☐ Yes ☐ No

Program(s): ☐ Regular English Program ☐ French Immersion

Previous School Name: _____ **City/Town:** _____ **Province:** _____

Previous School Board Name: _____

FIRST NATION, MÉTIS AND INUIT VOLUNTARY SELF-IDENTIFICATION

Parents/Guardians have the opportunity to self-identify their child(ren) as First Nation, Métis or Inuit. This information will be used to improve the educational outcomes and promote equal opportunity for First Nation, Métis and Inuit students of the Rainbow District School Board. **I am...**

☐ First Nations (off-reserve) ☐ First Nations (on reserve) ☐ Métis ☐ Inuit First Nation: _____

DISTRIBUTION LIST

☐ YES. I would like to be included on the distribution list to receive information from and about my child's school and education, including newsletters, school and Board updates, announcements, event invitations, and other electronic messages which may contain advertising or promotions regarding school fundraisers, field trips, the sale of yearbooks, student pictures, uniforms, books, prom or dance tickets, or other events or activities associated with the school or the community.

NOTICE OF COLLECTION OF PERSONAL INFORMATION

In accordance with Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act, personal information on this form, and any other correspondence relating to your child's involvement in our programs, is being collected by Rainbow District School Board under the authority of the Education Act (R.S.O. 1990 c.E.2), Sections 58.5, 265 and 266 as amended. The information will be used in accordance with the Education Act and the regulations and guidelines issued by the Minister of Education governing the establishment, maintenance, use, retention, transfer and disposal of pupil records or for a consistent purpose such as the allocation of staff and resources. Employees will have access to this information to carry out their job duties. The information will also be used for matters related to health and safety or discipline. The Board is required to disclose personal information in compelling circumstances, for law enforcement purposes, or in accordance with any other Act that permits disclosure. This information will automatically be shared among schools within the jurisdiction of Rainbow District School Board for registration purposes. It will also be shared with the Sudbury Student Services Consortium and school bus operators for the purpose of providing student transportation. Questions regarding this collection should be directed to the School Principal.

Parent/Guardian Signature _____	Date _____
Principal Signature _____	Date _____

OFFICE USE ONLY: Pupil Number _____ OEN _____

Pupil of the Board? ☐ Yes ☐ No **If No - Tuition Paid By:** ☐ Native Education Authority ☐ VISA International Student

Has this student ever been identified through an IPRC process? ☐ Yes ☐ No

Age & Residency Documentation verified by _____ Signature _____ Date _____

Principal attestation: A copy of written custody agreement or court order is obtained and filed in the OSR. ☐ Yes ☐ N/A